



**KENSINGTON PUBLIC SCHOOL**

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## **Year Three & Year Four, Term Two Invoice 2023**

**Published date: 03/ 05/2023**

Dear Parents and Carers,

This term invoice outlines the majority of the expenses to be incurred during the term. We hope that this will assist you in forward planning and streamline the payment process. On occasion, there will be other contributions required for extracurricular programs and special events such as school photos.

### **Payment Method**

Our preferred method of payment is **online via the school website using POP** (Parent Online Payment). To use the online payment portal:

1. Go to <http://www.kensington-p.schools.nsw.edu.au>
2. Click on the 'Make a Payment' tab
3. Enter all required details including CHILD'S NAME and CHILD'S CLASS. Use the description 'TERM INVOICE' and/or 'P&C DONATION and/or 'THOMAS FLOWERS MEMORIAL LIBRARY DONATION' and/or 'TECHNOLOGY RESOURCES DONATION'
4. Pay via credit or debit card
5. Record your receipt number as proof of payment (the school will not provide a receipt)

Alternatively, payments can be made via **cash or cheque**. Please note the following:

1. Payments **MUST** be in a sealed envelope labelled with your CHILD'S NAME, CLASS and ENCLOSED AMOUNT. KPS is not responsible for unsecured money.
2. Please specify if change is required. If this is not indicated, excess payments will be considered a voluntary donation to the P&C.
3. Please note- we are unable to process refunds. In exceptional circumstances a credit may be issued.
4. Please visit, call or email the office if you require school payment envelopes.

We would encourage payments to be finalised by **Friday, May 19 2023**. If you would like to discuss these contributions, please contact the school office to arrange a confidential conversation.

### **Voluntary Donations**

**Flowers Memorial Library Donation:** For many years parents have made a tax deductible donation to support critical resources for the school library, used in the teaching and learning of units of work and English.

**P&C Donation:** Voluntary donations to the P&C are an opportunity to help the P&C raise funds for resources for our students. The donation amount is up to you and remember - every little bit counts!

**Technology Resources Donation:** A suggested donation of \$50 to support the development of technology resources which has provided for laptop computers, iPads and wireless capability across the school.

Yours sincerely,

**Ms Louise Stone**  
**Principal**

**Mrs Jane Tovey**  
**Assistant Principal**



## Year Three & Year Four, Term Two Invoice 2023

| Incursions / Excursions                  | Amount          |
|------------------------------------------|-----------------|
| Mad about Maps Centennial Park Excursion | \$ 16.00        |
| Expression of Interest Camp Deposit      | \$ 75.00        |
| <b>Total</b>                             | <b>\$ 91.00</b> |

| Voluntary Contribution                                            | Amount                            |
|-------------------------------------------------------------------|-----------------------------------|
| Donation to Thomas Flowers Memorial Library Fund (TAX DEDUCTIBLE) | <i>Please specify</i><br>\$ _____ |
| P&C Donation: Voluntary Donation                                  | <i>Please specify</i><br>\$ _____ |
| Technology Resources: Voluntary Donation                          | <i>Please specify</i><br>\$ _____ |

### **PAYMENT METHOD**

Please Circle:      Cash      Cheque      Online

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_

Total Payment of \$ \_\_\_\_\_ for Term Two

Signature: \_\_\_\_\_

To use our online payment portal go to the Kensington Public School website: <http://www.kensington-p.schools.nsw.edu.au> and click on the **"Make a Payment"** tab to make a payment via credit or debit card.

### **Online payment details:**

Date: \_\_\_\_\_ Receipt No: \_\_\_\_\_