



KENSINGTON PUBLIC SCHOOL

77-79 Doncaster Avenue, Kensington NSW 2033 | T 02 9663 3955

Email kensington-p.school@det.nsw.edu.au

GUIDELINES FOR THE ELECTION OF ALL STUDENT LEADERSHIP ROLES INCLUDING SCHOOL CAPTAINS AND VICE CAPTAINS

Roles and Responsibilities of School Captains and Vice Captains

School Captains are leaders of the student leadership team who support the school's executive (Principal and Assistant Principals) in delivering the school mission and vision. They develop student presence and voice within the school community and lead the student community in demonstrating citizenship throughout the school and across the wider community.

School Captains and Vice Captains:

Act as student leadership representatives at events such as assemblies, whole-school events and events where KPS is represented to the wider community;

Eligibility of Candidates

Students will be eligible for nomination if they:

- Respect themselves and others including school property, as well as completing all school work to the best of their ability;
- Act and speak honestly, as well as politely towards their peers, school staff and community members;
- Engage in safe, friendly play and cooperate by working with other students and teachers;
- Show consideration to the feelings and differences of others;
- Always uphold the KPS values of knowledge, honour and community;
- Wear their school uniform with pride and participate in all relevant school activities to the best of their ability;
- Are willing to speak in public, address an audience, etc;
- Participate actively in school activities
- Are positive role models at all times.

Ineligibility of Candidates

- A student will be ineligible for nomination if they have had to complete **three or more** Behaviour Reflection Sheets whilst in Year 5. This is the same for all leadership roles including House Captains and Vice Captains, Performing Arts and Environmental Leaders.
- A student will be ineligible for nomination if they have been reported to the Principal for misbehaviour whilst in Year 5 which has warranted Principal support for the behaviour issue involving parent meetings.
- A student will be ineligible for nomination if he/she has been reported to the Principal for exhibiting behaviour that has breached the DoE Behaviour Code whilst in Year 5 which has warranted Principal support for the behaviour issue involving parent meetings.



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- If at any stage during their leadership tenure, any elected student is in breach of these guidelines, they will be replaced by the student with the next highest number of votes, after two warnings. **Parents will be informed of all warnings.**
- It is at the Principal's discretion if a candidate has completed three Behaviour Reflection Sheets in Year 5 and shown an improvement in behaviour whether they will be allowed to run.

Process of Selection for Nomination and Elections for School Captains and Vice Captains for 2026.

- Candidates should self-nominate using a supplied nomination form. The form will ask questions relating to four criteria: Initiative, Positive Impact, Community and School Improvement.
- Candidates will complete the nomination form at school. They must explain how they have demonstrated leadership as well as the capacity to lead.
- Before making a final decision with regard to nomination eligibility, in cases where a candidate has presented with behaviour that has breached the DoE Behaviour Code for Students, the principal and school staff, using their professional judgement, will reflect upon a student's personal, social and learning needs. The principal and school staff will also review whether a student has demonstrated an improvement in behaviour.
- The four school student executive positions will be elected by students and staff. Years 2-5 students, current Year Six executive team and teachers will vote.
- One vote per student. The four students with the highest number of votes will be elected as the Student Leadership Team.
- The Student Leadership team can be any combination of genders. For example, the team could be a combination of males and females or all female or all male. The ratio is determined by the election results.
- Please refer to our Student Wellbeing Handbook which communicates a summary of the ways in which our school is committed to providing a safe, supportive and responsive learning environment.

Process of Selection for Nomination and Elections for House Captains, Performing Arts Leaders and Environmental Leaders for 2026,



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This process is conducted in 2026 after the School Captain and Vice Captain have been nominated.

Timeline

Date	What
Wednesday September 24 (Week 10, Term 3) and Wednesday October 22 (Week 2, Term 4)	<ul style="list-style-type: none"> Guidelines for the election for the School Student Leadership Team for 2026 published in the Newsletter.
Monday November 3 (Week 4)	<ul style="list-style-type: none"> Nomination Forms will be completed by the Year 5 students. The form will be completed online through Google Classroom at school.
Monday November 10 (Week 5) Wednesday November 12 (Week 5)	<ul style="list-style-type: none"> Executive and Stage Three Teachers meet to determine who is eligible for placement on the election ballot. Candidates will be informed and invited to present a leadership speech later in the term.
By Wednesday November 26 (Week 7) All speeches to be finished and brought into school	<ul style="list-style-type: none"> Bring the speeches to school to practise with the Assistant Principal.
Friday November 28 (Week 7) Speeches Presented	<ul style="list-style-type: none"> Years 2-5 and the Year Six Leadership will listen to the speeches in the hall and return to classrooms to vote on the Google Form. Candidates will have a maximum of two (2) minutes when speaking.
Monday 1 December (Week 8)	<ul style="list-style-type: none"> Successful candidates are informed.
Wednesday 10 December (Week 9)	<ul style="list-style-type: none"> 2026 Captains and Vice Captains presented with their Leadership badges.